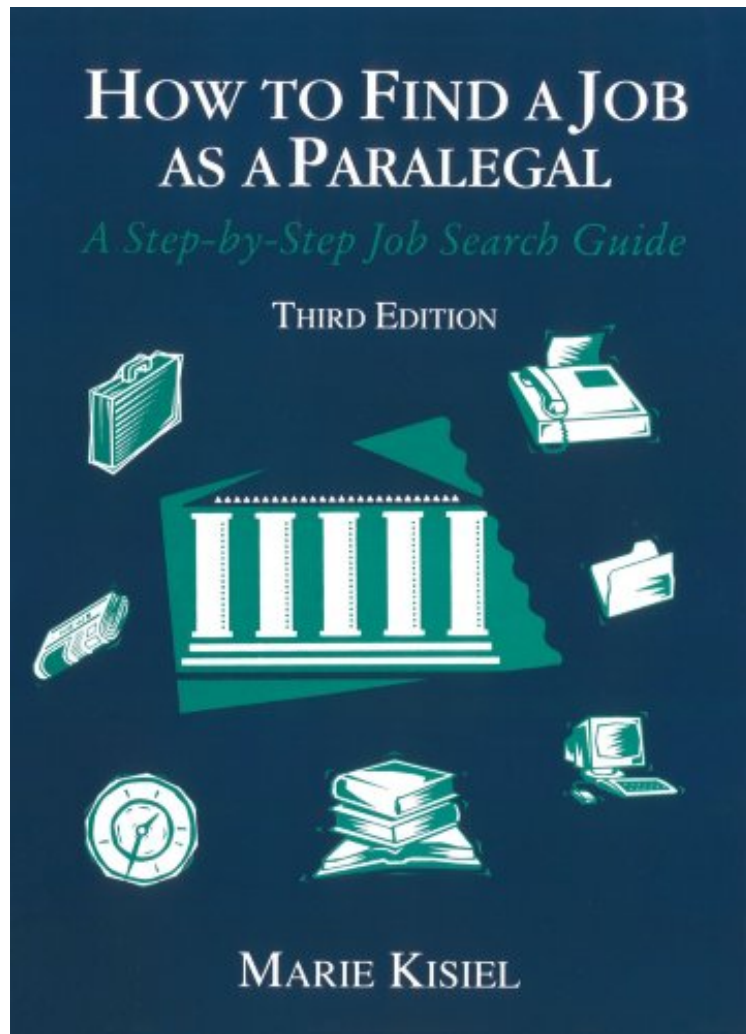


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Introduction. What is a Paralegal and Why Is The Paralegal Profession Growing? Self-Assessment/Self-Inventory. The Resume. The Cover Letter. How to Get Hired: The Art of Being Interviewed. Follow-up Letters. Your Job Search Plan: Objectives, Resources, Networking, and Record-Keeping. Beyond the Beginner: Freelancing as a Paralegal. Paralegal: Stepping Stone to Other Careers. On the Job/The First Thirty Days. Appendices. Index.About the AuthorPh.D., University of Pittsburgh