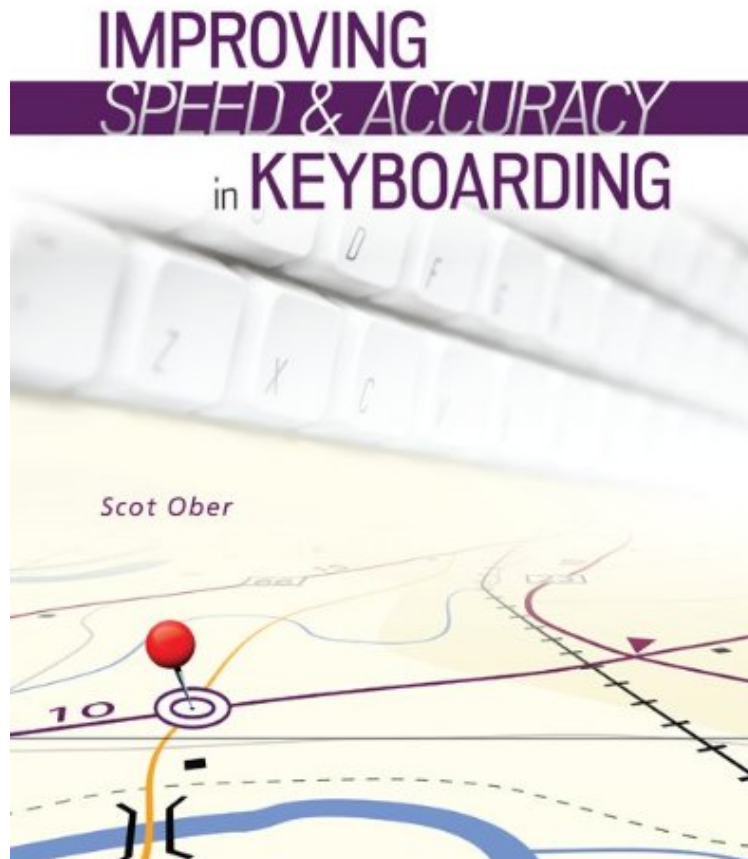


(Free read ebook) Improving Speed and Accuracy in Keyboarding with Software Registration Card

Improving Speed and Accuracy in Keyboarding with Software Registration Card

Scot Ober

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Scot Ober : Improving Speed and Accuracy in Keyboarding with Software Registration Card before purchasing it in order to gage whether or not it would be worth my time, and all praised Improving Speed and Accuracy in Keyboarding with Software Registration Card:

0 of 0 people found the following review helpful. Frustrating layoutBy robi2shaI have taken the introductory course that uses a text also by this author. I am now taking this intermediate course as a requirement for my degree.While the science behind the assignments may be well-researched (I don't know if it is, but the text is very proud of all that research) I am frustrated by the layout and presentation of the tasks. For example, each assignment begins with a pretest and based on your results, has you complete the practice work by either keying each line twice or as a paragraph. It is very cumbersome to use.I would rather see specific text that needs to be keyed, similar to "What You See Is What You Get".I agree that practice is important, but this layout could really be improved.0 of 0 people found

the following review helpful. The exercises in the book are good but can be confusing once the book flips and ...By RisaThe binding is poorly done and causes the book to sometimes loose pages. The exercises in the book are good but can be confusing once the book flips and the lessons continue on the backside of the pages.0 of 0 people found the following review helpful. An ok book.By RCNThe book arrived pretty quickly. Had a good experience with this purchase.

Improving Speed and Accuracy in Keyboarding (ISAK) is your complete individualized skillbuilding system designed to improve students speed and accuracy in keyboarding. Most competitive keyboarding texts do not differentiate between speed and accuracy drills. Research has proven that students cannot simultaneously build speed and accuracy as each requires different actions and mindsets. In ISAK, each unit is made up three lessons focusing separately on speed, accuracy and technique, allowing students to practice and develop all aspects of their keyboarding skills.The new software to accompany this text is built off the successful technology behind GDP and GDPs best-selling features, especially MAP+. The brand new timed writings were designed with real-world occupations in mind which will provide realism and applicability to the course. The software is entirely web-based, eliminating CD-ROMs or partial local installs.

About the AuthorScot Ober (Ph.D, Ohio State) is a full-time consultant in business communication and document processing. Prior to his consulting career, Dr. Ober was Professor of Business at Ball State University. In addition to having taught Business Communication for over twenty years, he served as Editor of the Business Communication Quarterly for 1995 and 1996 and conducted an MBA-level Distance Learning Program through Ball State University.