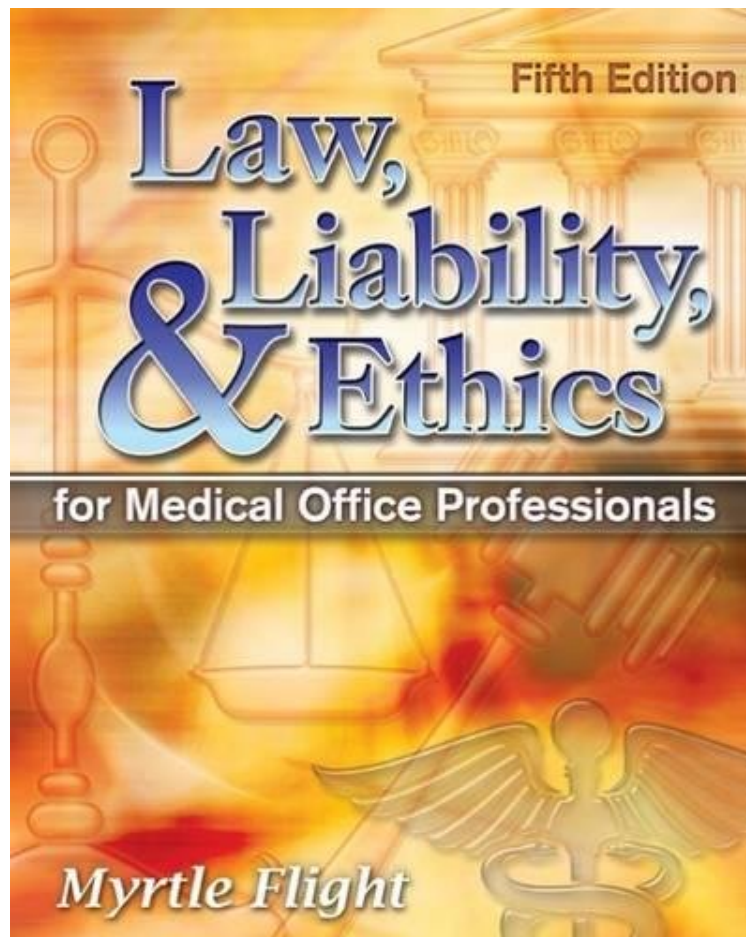


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Designed to provide a foundation of law and ethics, Law, Liability, and Ethics for Medical Office Personnel applies these concepts to real-life situations in the health care environment. Case studies from actual legal procedures illustrate key points of law as well as ethical dilemmas faced in the medical office. This book helps medical assisting students interact with the legal profession, recognize when they need legal advice, and protect their future employers from medical malpractice complaints.

"One of my favorite features of this text is the Case Studies. I found them interesting and informative and a great way for students to understand the concepts taught in the book." Marilyn M. Turner, RN, CMA (AAMA) Medical Assisting Program Director Ogeechee Technical College Statesboro, Georgia
About the Author Myrtle Flight is the former Assistant Director of the Blue Hills Regional Technical School in Canton, Massachusetts. She has also been an adjunct instructor at Massasoit Community College in Canton and Northeastern University in Boston. Michael R. Meacham, JD, MPH, is associate professor in the Department of Health Leadership and Management at the Medical University of South Carolina, where he teaches Health Policy, Strategic Management and Change Leadership. He also is director of the Office of International and Special Programs, coaches case competition teams and counsels students individually and in informal groups regarding professional development. Meacham has an extensive background in development, enactment and implementation of public policy as well as in leadership and management of health care organizations. In 1998, he was named director of Health System Development for Connecticut's Office of Health Care Access and led administrative improvements in its Certificate of Need Law and other regulatory reforms affecting hospitals. In 2001, he was named vice president for Integrated Health Services at Eastern Connecticut Health Network and was responsible for multiple health care units including administrative and clinical personnel. Named an associate professor at Pennsylvania State University in 2003, he led dramatic improvement in the MHA Program. In addition, Meacham served in the Kansas House of Representatives for eight years. He received his J.D. from the University of Kansas and his M.P.H. from the University of Kansas School of Medicine and Wichita State University.