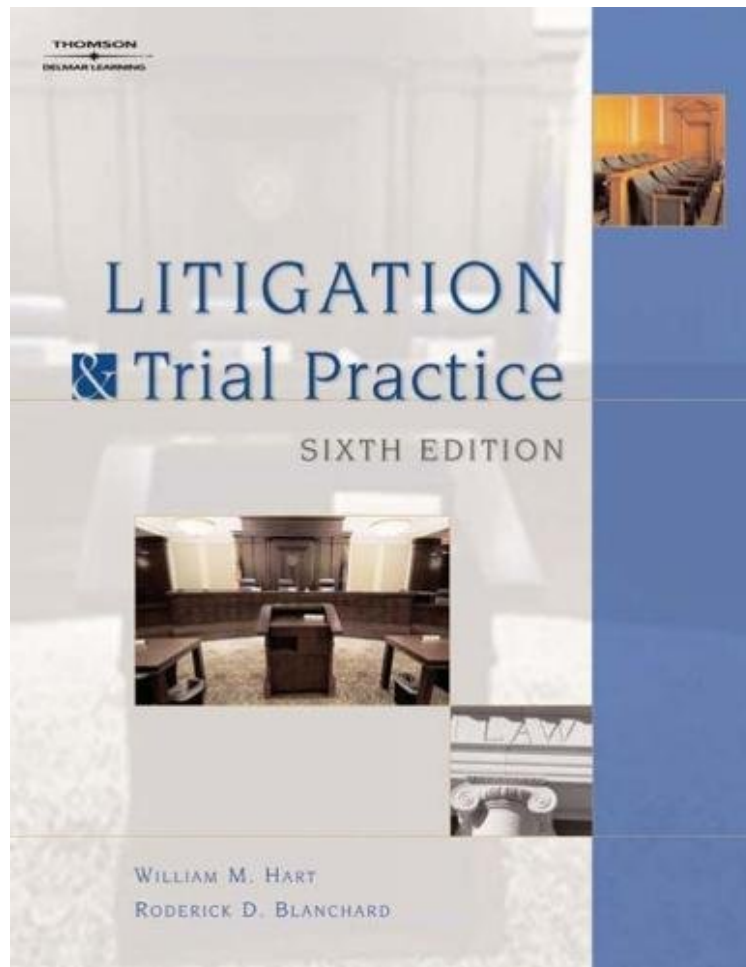


## Litigation and Trial Practice

*William Hart, Roderick D. Blanchard, Janis Walter*  
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Litigation and Trial Practice for the Legal Assistant, sixth edition provides comprehensive coverage of the civil litigation practice for paralegals. This thoroughly revised text covers the litigation process from the pre-suit investigation to the appeal. The text provides detailed information on how to assist the attorney at each phase as well as why each step is important to the client's success. Important topics such as litigation principles, lawyer and client relationship and ethics, gathering evidence, depositions, preparation for a civil trial, structure of a civil trial, judgments, appeals, and more are discussed in detail. A case study feature appears throughout the book and provides valuable opportunities for students to learn the practical, real-life application of the concepts presented. The book also provides samples of the documents a litigation paralegal will most often be required to prepare. From the complaint and answer, to responses, to written discovery, to simple motions, this resource provides samples that a paralegal can readily adapt to real situations. Other special features of the text include chapter summaries that provide a quick overview of each topic, but with sufficient detail to really help the reader to understand the "big picture" of each chapter; and highlighted key terminology unique to litigation. A complete resource for the paralegal student, this book will also serve as a reference legal assistants can keep in their library for years to come.

The writing style is excellent, reading level is appropriate...The exhibits collection is awesome, examples are vivid, the hypothetical at beginning has great potential...I would definitely consider text for a year-long civil procedure course. - Melody Brown, Eastern Idaho Technical College Content and Organization work very well with the 2 semester format of litigation courses...The case assignments are the most useful. - Sally Bisson, College of Saint Mary It achieves its objective with a straightforward approach that avoids venturing off course into problem areas. About the Author William Hart devotes his practice to appellate law, focusing on insurance coverage and general litigation matters. He has been voted a Minnesota Superlawyer and is currently listed in the top 100 of Minnesota Superlawyers and in the top 10 of Minnesotas appellate practitioners. He is also a frequent lecturer on appellate practice and procedure. Roderick Blanchard has been a litigator for over twenty-five years. He previously taught civil litigation to paralegals at the University of Minnesota and is now a practicing attorney. Janis Walter, J.D., is a professor of Paralegal Studies at the University of Cincinnati where she coordinates and teaches in the university's ABA-approved paralegal program, a position she has held since 1988. She has served as the chair of the American Bar Association's Approval Commission on Paralegals since 2012 and previously served as a commissioner and on the Standing Committee for Paralegals. In addition, she has chaired and served as the educational representative on many site teams evaluating paralegal programs. An active member of the American Association for Paralegal Education, Professor Walter has developed model syllabi and served as editor of the PARALEGAL EDUCATOR. She has presented at many different forums on topics ranging from teaching effectiveness to handling adoptions. She is also the author of THE OHIO COURTS, widely popular CD case studies covering civil litigation, criminal law, and family law, and developed three learning labs for a virtual law office. Professor Walter holds a bachelor's degree in Political Science and a law degree from Salmon P. Chase College of Law. She is licensed to practice in Kentucky and Ohio and before the United States Supreme Court.